



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
DIVISION OF ADMINISTRATIVE AND FINANCIAL SERVICES  
SCHOOL FOOD SERVICES SECTION  
**REPORTING COMPLIANCE WITH THE FOOD SAFETY INSPECTION  
REQUIREMENT**

Local Education Agency (LEA) Name: <b>XYZ School R-III</b>	LEA Agreement Number: <b>999-123</b>
LEA Contact: <b>Jane Doe</b>	Form Due Date: <b>September 15</b>
LEA Contact Phone Number: <b>( 573 )-555-4567</b>	

**Directions**

Please complete the information below for the school year July 1, 2007 – June 30, 2008.  
The definition of a “school” for the purpose of this form is a school site that prepared or served food.

**MAIL TO:** Missouri Department of Elementary and Secondary Education, School Food Services Section,  
PO Box 480, Jefferson City, MO 65102

**OR FAX:** (573) 526-3897

**QUESTIONS:** Please call (573) 751-3526

Total number of “schools” that prepared and/or served food	Number
With <b>ZERO</b> inspections	
With <b>ONE</b> inspection	
With <b>TWO</b> inspections	2
With <b>THREE OR MORE</b> inspections	2
Total “schools” In LEA	4

**Comments if unable to obtain the two required inspections at a school site:**

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Inquiries related to Department programs may be directed to the Jefferson State Office Building, Title IX Coordinator, 5th Floor, 205 Jefferson Street, Jefferson City, MO 65102-0480; telephone number 573-751-4121.